



Minutes For The Meeting Of The Full Governing Board Of Bosvigo School
Held On 16th January 2023 At 17:00

PRESENT:

Chris Wallis (Head Teacher)
Charlotte Overton (Clerk)
Nick Bailey
Kyle Brown
Helen O’Kane
Victoria Robinson
Katie Smith
Katie Tucker

	This is a hybrid meeting.	ACTION
1.	APOLOGIES Offered by Dave Bullen and Juliana Jeffares and accepted by the chair.	
2.	DECLARATION OF PECUNIARY INTERESTS Nothing new to declare.	
3.	MINUTES OF THE LAST MEETING / MATTERS ARISING <u>Matters arising:</u> Governors were encouraged at the last meeting to look at the website and feedback any comments to HT. Minutes signed off as an accurate record.	

4.	<p>HT REPORT</p> <p>A written report has been circulated ahead of the meeting and read by governors. Chris Wallis leads this update:</p> <p><u>Personnel:</u></p> <p>Chris Wallis is teaching two days a week to cover Sally Critchley's phased return. The timetable of her return is outlined to governors. Two days of Richard Harbord's PPA cover time is being covered by Naomie McNally. We can claim on insurance for some hours.</p> <p><u>Attendance:</u></p> <p>Victoria Robinson asks for further information about the child who is now being home schooled.</p> <p>A. We tried many different things to accommodate the child including the non- wearing of school uniform. We did have a good relationship and offered enrichment activities. Bosvigo is not their most local school.</p> <p>Katie Tuckers asks what is the escalation route for poor attendance?</p> <p>A. Usually conversations with the school as often there is a pastoral need. Ann Davis is very proactive in having conversations with those families. Letters have been sent home to families with poor attendance. Referrals to education welfare is the next escalation step.</p> <p>We can only take someone off roll if they have been absent for a specified number of days. Our problems with attendance are national problems that many schools are facing. We would expect to be at 96.5% and we are currently 92.5%. It would be useful to compare with local schools. In December there was a lot of sickness in pupils and staff.</p> <p>Governors discuss that post covid, parents are more weary of germs and keep their children off more than before. Flexible working makes childcare easier.</p> <p>What are the implications with falling below expected attendance for FSM children?</p> <p>A. There are no implications for the school but academic progress is impacted.</p> <p>Helen O'Kane asks about Julie Craig leaving. She worked with a diabetic child. Is there cover?</p> <p>A. Yes, because we have three children in the school who are diabetic and have several staff who are diabetes trained. In the summer term one of our INSET days will be designated to training teachers on diabetes. With those children attending camps it is important there is a level of understanding among wider staff.</p> <p>Katie Tucker asks about staffing levels and if we need to recruit more TA's?</p> <p>A. Although it has been difficult to recruit, we have been lucky enough to recruit strong candidates and we have a sufficient compliment of TA staff. We will recruit again for Julie Craig's role.</p> <p>We are losing 75 hours of support in year 6 when they leave in the summer term. However, there is a strong likelihood there will be further need, particularly in EYFS. Our TA line is overspent so we need to be mindful of that. All back pay to teaching staff came out of the school's budget.</p>	
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	<p>Katie Tucker asks is there a point where we cannot continue with our SEN support without the funding?</p> <p>A. No, but we have to continue to chase for the funding. With cases where there are no EHCP's in place we will need to consider this when we look at the overall budget. There are other things we would trim down first.</p> <p><u>SEN:</u></p> <p>Are we developing a reputation for specialising in being a SEN supportive school?</p> <p>A. No, if you look at our figures they are not too different to county figures. We are seen as an inclusive school and one that will do all we can to enable a child to succeed.</p> <p>Governors discuss that it benefits all children to be around peers with different abilities and needs.</p> <p><u>H & S:</u></p> <p>We are booked in for a review and a walkaround visit in the summer term. We will find out what is expected so we can ensure compliance.</p> <p><u>NTP:</u></p> <p>Katie Smith clarifies that tutors are delivering 4 hours per week which is more hours than what is captured on the HT report.</p> <p>In LKS2 there is a problem with attendance despite the need for additional intervention. For those children it would be beneficial to do it this during school time to ensure they engage with the programme.</p> <p>This term we have included different groups of children including those who are WTS+.</p> <p>At the end of this term Katie Smith will gather anecdotal information and feedback from tutors to further inform the data.</p>	
5.	<p>GOVERNOR SDP MONITORING APPROACH</p> <p>Katie Tucker explains that in order to achieve successful monitoring of the SDP it should be broken into focussed topic discussions. This would help to give governors a pro forma about what governors expect from monitoring.</p> <p>A topic would be picked and that particular subject lead would come to a full governors meeting to talk about their subject.</p> <p>Katie Tucker will draft a pro forma for subject leads.</p>	Katie Tucker
6.	SAFEGUARDING	

	<p>We have two children subject to a CPP but we also have significant number of children who have involvement with social care and are listed as a child in need. Anne Davis's portfolio of children now sits at 24.</p> <p>Is Anne's caseload still achievable and sustainable?</p> <p>A. Yes, she has been helped by Kim Riggall with TiS hours.</p> <p>'My Concern' helps us not only as a reporting tool but as a record keeping method. It is a big improvement in reporting because many more staff members can access it.</p>	
7.	<p>SEND</p> <p>Through our professional growth meetings Catherine Barry has begun the process of completing an early years SENCO course. Governors endorse this as it is agreed there is a heavy workload on Jo Penrose.</p> <p>There are two EHCP's in process that are going to panel.</p>	
8.	<p>PUPIL PREMIUM / PUPIL PREMIUM STATEMENT</p> <p>The statement is shared with governors and they agree it can be published and submitted. It will be ratified at the next L & D.</p>	
9.	<p>DATA</p> <p>Phonics data:</p> <p>EYFS: 84% expected levels or above</p> <p>Y1: 74% expected levels or above</p> <p>It is anticipated that at the phonics screening check 83% will be achieving the standard.</p> <p>Year 2 took the Autumn term SAT's and only 27% achieved the expected standard. We expect significant growth on this figure. We are concerned about the level of WTS in years 3 and 4.</p> <p>Year 6 is predicted 23% greater depth and 90% expected level.</p> <p>Maths data:</p> <p>Year 1: 100% of our PP children are EXS and 0% of our SEN children EXS (2 x PP & 5 x SEN)</p> <p>Year 2: 25% of our PP are EXS and 0% of our SEN children EXS (8 x PP & 4 x SEN)</p> <p><u>LKS2:</u></p> <p>56% EXS in Year 3 and 47% EXS in Year 4.</p> <p>Year 3: 60% of PP children are EXS and 40% SEN children are EXS (10 x PP & 9 x SEN)</p>	

	<p>Year 4: 21% of PP children are EXS and 0% SEN children are EXS (14 x PP & 13 x SEN)</p> <p><u>UKS2:</u></p> <p>47% in Year 5 and 74% EXS in Year 6.</p> <p>Year 5: 33% of PP children are EXS and 20% SEN children are EXS (12 x PP & 10 x SEN)</p> <p>Year 6: 36% of PP children are EXS and 33% SEN children are EXS (11 x PP & 9 x SEN)</p> <p><u>Times Table Data</u></p> <p>Year 3: 67% on track Year 4: 64% on track Year 5: 43% on track Year 6: 61% on track</p> <p>Most of the children who are below standards have been offered tutoring through the NTP apart from year 1 as we feel it could be too much for them. Our year 4 families are harder to reach which is why we need to deliver tutoring during the school day.</p> <p>Year 5 scores are lower because they had not covered fractions.</p> <p>Year 6 data is strong, many children have already achieved the expected standard on the test.</p> <p>Katie Smith expresses concern over how many year 5's are still learning 4 and 8 times table when this is a year 3 objective.</p>	
10.	<p>POLICIES</p> <p>The First Aid Policy has been circulated ahead of the meeting and read by governors. Dave Bullen and Nick Bailey have submitted questions in advance which can be resolved.</p> <p>On camps we have a nominated first aider. It is a legal requirement for a paediatric first aid qualified person to be on site at all times.</p> <p>Policy approved and ratified by governors.</p>	
11.	<p>URGENT / CONFIDENTIAL MATTERS</p> <p>None.</p>	
12.	<p>ANY OTHER BUSINESS</p> <p>Meeting concludes at 19:30.</p>	

DATE OF NEXT FULL GOVERNORS MEETING: 20.03.2023

