



Minutes For The Meeting Of The Full Governing Board Of Bosvigo School
Held On 12th December 2022 At 17:00

PRESENT:

Dave Bullen (Vice-Chair)
Chris Wallis (Head Teacher)
Charlotte Overton (Clerk)
Nick Bailey
Kyle Brown
Helen O’Kane
Katie Smith
Victoria Robinson

	This is a virtual meeting.	ACTION
1.	APOLOGIES Offered by Katie Tucker and Juliana Jeffares and accepted by the chair. Dave Bullen to chair this meeting. Ian Reynolds has formally resigned as a member of the governing body. Governors collectively thank him for his efforts. An additional member for Ops is desirable as we are only just quorate.	
2.	DECLARATION OF PECUNIARY INTERESTS No new declarations to declare.	
3.	MINUTES OF THE LAST MEETING / MATTERS ARISING <u>Matters Arising</u>	

	<p>Katie Tucker attended a SLT meeting on 9th November. A more formal meeting with the SLT to discuss the SDP should be scheduled. Governors are welcome to attend this session.</p> <p>The website is up and running and mandatory policies are on there. The Twitter feed has proven effective and staff are actively producing news.</p> <p>Governors discuss that the School Gateway is not always an effective mechanism to contact parents as they do not always receive notifications. It is agreed sending an email as well as a text message is a better way of contacting families. The council were informed by 8pm last night that the school would be opening late, but their website was not updated until 7am this morning.</p> <p>Nick Bailey asks if there has been much uptake from families who received the Pupil Premium and Free School Meal information?</p> <p>A. The information was sent to all families in the school and applications go directly to the council.</p> <p>It is acknowledged some eligible families may not apply for FSM because their children are still in receipt of universal school meals. We need to be clear that there are benefits to registering eligibility. Families who are in receipt of FSM will receive £80 from Cornwall Council towards the cost of living.</p> <p>Helen O’Kane asks if this is appropriate to Tweet about?</p> <p>A. It is signposting people to money that they are entitled to, so is something we could Tweet.</p> <p>Minutes signed off by the chair as an accurate record.</p>	Chris Wallis
4.	<p>GOVERNORS RESPONSIBILITIES / MONITORING</p> <p>Governor responsibilities are reviewed and the following roles are agreed:</p> <p>Leadership & Management: Katie Tucker, Nick Bailey, Dave Bullen Data & Pupil Outcomes: Kyle Brown, Helen O’Kane English: Katie Tucker, Victoria Robinson Maths: Kyle Brown, Dave Bullen Pupil Premium: Nick Bailey Sports Premium: Kyle Brown Whistleblowing: Katie Tucker Safeguarding: Nick Bailey Wraparound: Obsolete Early Years: Helen O’Kane, Juliana Jeffares PSHE: No Longer deemed necessary Previously Looked After Children: Nick Bailey H & S: Dave Bullen Finance: Dave Bullen SEND: Nick Bailey, Julianna Jeffares</p>	

	<p>Governors should contact the relevant person in school and ideally all link governor roles/visits will take place in the Spring Term. This will be agenda item at the March FGM or respective committee to update governors.</p> <p>Every subject leader has release time and interaction with governors is an important part of the role in fulfilling that job properly. Governors coming in will help those subject leaders ensure they are doing their job as well as they should.</p> <p>It would be helpful for governors to have met their subject leader ahead of the a relevant L & D or FGM so that the updates are current and relevant.</p> <p>Subject action plans should be discussed during these visits.</p>	All Governors
5.	<p>SAFEGUARDING</p> <p>The S175 was submitted and the co-ordinator was tasked with allocating Bosvigo a partner school. This has not yet happened. Nick Bailey has traffic lighted our actions and a few have been addressed in terms of training. Official submission of S175 is July 2023 and we will have completed all our actions by then.</p> <p>See confidential minutes.</p>	
6.	<p>POLICIES</p> <p>The following have been circulated ahead of the meeting and read by governors.</p> <p>SEN information report SEN Policy Bosvigo School Offer Charging & Remissions</p> <p>Governors agree and ratify these policies/reports.</p>	
7.	<p>URGENT / CONFIDENTIAL MATTERS</p> <p>None.</p>	
8.	<p>ANY OTHER BUSINESS</p> <p>Additional Capital Funding</p> <p>The government are offering additional capital funding to schools to enable them to improve their energy efficiency.</p> <p>Recently a lighting survey was conducted and we were advised the most energy efficient thing to do would be to switch fully to LED lighting, especially as solar panels are in short supply.</p> <p>We have been allocated Section 106 funding of around £28,000. We are going to spend it on an outdoor classroom with a large tiered deck at the bottom of the KS1 playground.</p>	

	<p>Katie Smith confirms every Friday after phonics EYFS will be based at Tolperro for a ‘forest school’ day.</p> <p>Helen O’Kane asks about the change in school meals and who has been appointed.</p> <p>A. Eden food services have sold to Chartwells but all staff are to remain the same. The updated menu is outlined to governors.</p> <p>Governors are advised that there has been a leak on the Victoria building roof due to debris. Mitie wanted to bring a cherry picker in to remove it but confirmed they could complete the task in 30 minutes. Due to no handover between Mitie and the hire company there were a lot of problems encountered on the day and they did not leave the site until 3pm. The children were able to go outside to play at lunchtime and were kept well away from the area where the cherry picker was working. It is agreed Mitie will not be allowed to have equipment on site at all during the school day. Chris Wallis will invite their head of service to discuss a number of ongoing concerns.</p> <p>Meeting concludes at 18:30</p>	
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DATE OF NEXT FULL GOVERNORS MEETING: 16.01.2022

CONFIDENTIAL MINUTES

5. There has been a high profile legal case recently regarding a family who used to attend the school. Five members of staff had to attend court as witnesses.

It was quite revealing because at the time the safeguarding concerns were raised, we were using SIMS to record them. This created some issues in the legal case as some of our reporting at the time was done by a third party. This was due to certain staff members not having a Sims log in and the defence used this to undermine our reporting process. We feel more confident with the use of My Concern because everything that is reported is done by the person who received the disclosure from the child.

It highlighted the importance of clarity over our reporting and including a lot of detail within those reports.

Staff members did not receive witness support but were strong in their resolve to deliver justice for the child in question.

During the INSET day in January the importance of accurately reporting disclosures will be covered in training. We will also de-brief the court process and the types of questions likely to be asked.

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